

Document control

Organisation	City of Lincoln Council
Title	The Constitution of the City of Lincoln Council
Author - name and title	Carolyn Wheater – City Solicitor
Owner - name and title	Cheryl Evans – Democratic Services and Elections Manager
Date	16 May 2025
Version	V4/2025
Protective marking	Not protectively marked
Next review date	May 2026

Document Amendment history

Revision	Originator of change	Date of change	Change description
January 2014 –V1	S Swain	31 January 2014	Planning Delegations revised and Contract Procedure Rules updated
March 2014- V2	S Swain	18 February 2014	Members Allowance Scheme updated with new allowances effective from 1 April 2014
December 2014 – V3	S Swain	1 December 2014	Revisions agreed at Full Council on the 25 November 2014
March 2015 –V4	S Swain	16 March 2015	Revisions agreed at Full Council on 24 February 2015
May 2015 –V5	S Swain	15 May 2015	Revisions agreed at Full Council on 14 April 2015 and general layout change.
July 2015 –V6	S Swain	1 July 2015	Revisions agreed at Full Council on 30 June 2015 (principally regarding Officer Employment Rules) and typographical correction relating to delegations under Lincoln City Council Act 1985.
December 2015 – V7	S Swain	9 December 2015	Revisions agreed at Full Council on 8 December 2015 relating to Contract Procedure Rules
January 2016 –V1	S Swain	26 January 2016	Revisions agreed at Full Council on 19 January 2016 relating to Member Code of Conduct.
February 2016 –V2	S Swain	23 February 2016	Revisions agreed at Full Council on 23 February 2016 relating to Management Structure and Audit Committee terms of reference.
March 2016 – V3	S Swain	17 March 2016	Incorporation of changes previously agreed by Council to the Financial Procedure Rules
April 2016 – V4	S Swain	20 April 2016	Incorporation of changes previously agreed by Council

May 2016 – V5	S Swain	17 May 2016	Incorporation of changes previously agreed by Council
August 2016 – V6	S Swain	11 August 2016	Incorporation of changes agreed by the Executive and Council
October 2016 – V7	C Mason	18 October 2016	Incorporation of changes agreed by the Planning Committee and Council
December 2016 – V8	C Mason	6 December 2016	Incorporation of changes agreed by Council
January 2017 – V1	C Mason	11 January 2017	Incorporation of changes agreed by Executive and Council
February 2017 – V2	J Cullen	27 February 2017	Incorporation of changes agreed by Council
February 2018 – V1	G Watts	22 February 2018	Incorporation of changes agreed by Council
April 2018 – V1	G Watts	20 April 2018	Incorporation of changes agreed by Council and changes agreed by City Solicitor via delegated authority
July 2018 – V1	G Watts	24 July 2018	Incorporation of changes agreed by Council
November 2018 – V1	G Watts	19 November 2018	Incorporation of changes agreed by City Solicitor via delegated authority following comprehensive review
March 2019 – V1	G Watts	11 March 2019	Incorporation of changes agreed by Council and changes agreed by City Solicitor via delegated authority
March 2019 – V2	G Watts	25 March 2019	Incorporation of changes to delegated powers agreed by the Executive
May 2019 – V1	G Watts	15 May 2019	Incorporation of changes agreed by Council
January 2020 – V1	G Watts	10 March 2020	Incorporation of changes agreed by Council and changes agreed by City Solicitor via delegated authority
October 2021 – V1	C Evans	30 September 2021	Incorporation of changes agreed by Council to the Equality and Diversity Panel Terms of Reference
April 2022 – V1	C Evans	29 April 2022	Incorporation of changes agreed by Council (members' allowances scheme)
January 2023 – V1	C Evans	1 March 2023	Incorporation of changes agreed by Council (Financial Procedure Rules)
April 2023 – V2	C Evans	13 April 2023	Incorporation of changes agreed by Council (members' allowances scheme)
January 2024 – V1	C Evans	5 January 2024	Incorporation of changes agreed by Council (members' allowances scheme)

April 2024 – V2	C Evans	15 April 2024	Incorporation of changes agreed by Council (Crime and Disorder Terms of Reference)
August 2024 – V3	C Evans	9 August 2024	Incorporation of changes agreed by Council (Audit Committee Terms of Reference and changes to portfolios)
February 2025 – V1	C Evans	28 February 2025	Incorporation of changes agreed by Council (members' allowances scheme)
March 2025 – V2	C Evans	19 March 2025	Incorporation of changes agreed by Council (Procurement Procedure Rules and appointment of local Returning Officer for GLCCA)
April 2025 – V3	C Evans	9 April 2025	Incorporation of changes agreed by Council (members' allowances scheme for from 1 April 2025)
May 2025 – V4	C Evans	16 May 2025	Incorporation of changes agreed by Council (Audit Committee Terms of Reference)